

APPLICATION FORM

RELIEVING TEACHER (day-to-day)

PLEASE READ THIS SECTION CAREFULLY - IT CONTAINS IMPORTANT CHECK POINTS FOR YOU TO FURNISH A SUCCESSFUL APPLICATION

- Complete this Kindergarten Taranaki application form
- Complete a covering letter (that outlines an overview of your suitability for this position) – refer to the advertisement on the Kindergarten Taranaki website for information about this position www.kindergartentaranaki.co.nz go to *Work for us – Relieving Teachers tabs*

Include your Curriculum Vitae (no more than 5 pages) which includes the following:

- Your Employment History –
 - *State actual dates, e.g. 15 June 2021 to 31 Dec 2023*
 - *include any gaps in teaching service for previous five (5) years and the reason for the gap*
- Qualifications (colour copy verified by a Justice of the Peace)
- Recent professional learning experiences and impact on your teaching
- Strengths, skills, interests and expertise relevant to this position
- Personal philosophy statement

In addition, please write to each of our Teaching Standards giving specific examples of practice and the impact on children’s learning:

- Te tiriti o Waitangi partnership
- Professional learning
- Professional relationships
- Learning focused culture
- Design for learning
- Teaching

SECTION 1: PERSONAL INFORMATION

Full Name: _____

Former Name: _____

Address: _____

_____ Postcode _____

Email: _____

Home: () _____ Work: () _____

Mobile: _____

SECTION 2: QUALIFICATIONS

Qualifications: _____

NB: If granted equivalency by the NZ Qualification Authority a copy of equivalency certificate must be enclosed

Teacher Registration No. _____ Expiry _____

Current First Aid Certificate is required Date Issued _____

VERIFY QUALIFICATIONS: Qualifications must be verified by a Justice of the Peace(JP), barrister or solicitor of the High Court, or Registrar or Deputy Registrar of the Court, and include evidence of change of name if applicable. The copy with original signature must be forwarded to the Association.

SECTION 3: PRIOR SERVICE – refer to Employment History above

Dates from/to	Total Years & Months	Hours per week	Qualified Teacher? No/Yes	Position Title	Employer	Proof of Service attached

SECTION 4: REFEREES

Choose referees who can attest to your professional ability. One of these should be your current or immediate past employer. Please ensure daytime contact details are given.

1. NAME (Employer): _____

Mobile: _____

Landline: _____

Email: _____

2. NAME (Employer): _____

Mobile: _____

Landline: _____

Email: _____

3. NAME (Employer): _____

Mobile: _____

Landline: _____

Email: _____

✓ *Please tick below the Kindergartens you are able to relieve at:*

NEW PLYMOUTH DISTRICT					SOUTH TARANAKI & STRATFORD DISTRICTS			
Bell Block	Bell Block		Marfell	N P		Eltham	Eltham	
Brooklands	N P		Merrilands	N P		Hawera	Hawera	
Devon	N P		Ngamotu	N P		Koromiko	Hawera	
Fitzroy	N P		Orapa	Waitara		Patea	Patea	
Frankleigh Park	N P		Pukekura	N P		Tawhiti	Hawera	
Inglewood	Inglewood		Puketapu	Bell Block		Avon	Stratford	
Kahikatea	N P		Waitara Central	Waitara		Koru	Stratford	
Kaitake	Oakura		Westown	N P		Stratford Central	Stratford	

✓ *Please indicate your availability/preference:*

Full day only		Part day – 8.15 am-1.15 pm		Any time of day	
		11.30 am-3.00 pm		At short notice	

I, _____ (full name) solemnly and sincerely declare that to the best of my knowledge the information given in this CV and application is correct. I understand that if any false or misleading information is given, or any material fact suppressed, I may not be accepted or, if I am employed may lead to dismissal.

Applicant Signature: _____ Date: _____

Before emailing your application to recruitment@kindergartentaranaki.co.nz have you completed the following?

- Completed and signed the Application Form - 3 Referees listed
- Covering Letter
- Curriculum Vitae including comments on how you meet our Teaching Standards (Teaching Council New Zealand / Matatū Aotearoa) including specific examples of your practice
- Qualifications/NZQA equivalency (certified as true copy)
- Registration/Practising Certificate (current)
- First Aid Certificate (current)