



Kindergarten *Taranaki*

Te Pūtahi Kura Pūhou o Taranaki

Annual General Meeting

30 September 2021

OPENING

KARAKIA

Kia uruuru mai
A hauora
A haukaha
A haumāia
Ki runga
Ki raro
Ki roto
Ki waho
Rire rire hau
Pai mārire

WAIATA

Whakataka te hau ki te uru
Whakataka te hau ki te tonga
Kia mākinakina ki uta
Kia mātaratara ki tai
Kia hī ake ana te atakura
He tio, he huka, he hau hū
Tihei mauri ora!

This karakia calls on the elements to fill you with vitality, strength and bravery and asks them to encompass you.

This waiata calls on the winds and cold air to cease and welcomes in the signs of a beautiful day.

TARANAKI FREE KINDERGARTEN ASSOCIATION
trading as **KINDERGARTEN TARANAKI**

ANNUAL GENERAL MEETING

to be held on
Thursday, 30 September 2021 at 7 pm

at The Devon Hotel, 390 Devon Street East, New Plymouth.

AGENDA

Welcome
Members and Guests
Karakia and Waiata

1. Apologies
2. Confirm Voting strength
3. Minutes
4. Presentation of the Taranaki Free Kindergarten Association Annual Report (March 2020-February 2021)
5. Constitution – Amendments
6. Election of Governing Board members
7. Correspondence
8. Honorary Solicitor
9. General Business
10. Guest Speakers: Mandy Coulston, Chief Executive, He Whānau Manaaki o Tararua Free Kindergarten Association
11. Close of Meeting
Karakia and Waiata

Standing Orders at back

**Minutes of the Taranaki Free Kindergarten Association's
Annual General Meeting
held on Thursday, 22 October 2020 at 7 pm at
Fern Lodge, Inglewood**

PRESENT

Members: Jadd Waters, Bell Block, Dan Le Breton, Frankleigh Park, Debbie Coombe, Koromiko, Riley McGregor, Fitzroy, Anton Bennett, Henry Zhu, Hawera, Gina Vecchia, Shantenelle Vesty, Stratford Central, Candace Schrader, Haidee Tofts, Merrilands, Shae Gallichan, Puketapu, Krystal Burrell, Olivia Harris, Koru Kindergarten, Leah Wells, Kahikatea, Kim Olsen, Board, Larissa Reed, Donna Wilson, Marfell.

Elected Staff: Kylie Kinnell

Life Member: Nil

Staff: Dave Skurr, Paige Smith, Viv Standen, Aira Cooper, Shane Cassidy, Debbie Vertongen, Steve Smith, Kristina Forsberg, Dawn Osman, Bernadette Bruce, Alyson Fitzsimons, Bronwyn Harris, Josie Tippins, Colleen Fitzgibbon, Lizzy Brouwers, Denise Smith-Watty, De Riddle, Jennifer Hoskin-Leece, Jackie Munro, Gill Evans, Cath Maxwell, Maree Garcia, Kirsten Horgan, Corene Bailey, Dawn Jackson, MJ Abraham, Bree Sandall, Hui Zhou, Sam Frank, Trish Trentham.

Visitors: Pauline Winter, Lisa Henricksen, Michelle Robinson.

WELCOME

The meeting opened with a Mihi mihi led by Shane Cassidy, Pou Ārahi.

Chairperson, Daniel Le Breton welcomed all to the AGM.

APOLOGIES

Christine Mori, Juliet Ormrod (Life Members), Seraya Hughes, Koru, Eleanor Connole Puketapu, Patea Staff and Community, Vanessa Masi, Board, Desiree Bond, Board, Lei Lani Kaponga, Waitara Central, Carola Sampson, Kahikatea.

Moved, Daniel Le Breton, seconded, Kim Olsen.

That the apologies be accepted.

CARRIED

VOTING STRENGTH

The voting strength was confirmed at 17.

MINUTES

Moved, Daniel Le Breton, seconded, Riley McGregor.

That the Minutes of the Annual General Meeting held on 24 August 2019 be taken as read, and confirmed as a true and correct record.

CARRIED

ANNUAL REPORT

Moved, Daniel LeBreton, seconded, Gina Vecchia.

That the Annual Report for 2019/20 be accepted.

CARRIED

CONSTITUTION

Moved, Daniel LeBreton, seconded, Candice Schrader.

That the amendments to the Constitution, as circulated, be adopted.

CARRIED

1 abstention

HONORARIA – GOVERNING BOARD

The Chairperson stood down and the Chief Executive, Dawn Osman, spoke to the motion.

Management had undertaken a review of the honorarium for Governing Board members and recommended that the honorarium for attendance at regular Board meetings be set at \$150.00 for the Chairperson and, \$115.00 for Board members.

It was recommended also that an annual honorarium for the Chairperson be introduced in recognition of the responsibilities and time incurred to carry out the role effectively, and be set at \$650.00 per annum.

Moved, Dawn Osman, seconded, Olivia Harris.

THAT the Governing Board honoraria and reimbursements be approved as follows:

Governing Board meetings (8-9 per year)

- Chairperson \$150.00 per meeting
- Board Members \$115.00 per meeting

Chairperson honorarium

Board Chairperson will receive an annual honorarium of \$650.00

Travel claims:

Governing Board members travel will be reimbursed

- When the return journey is thirty (30) kilometres or more, and
- At the current Inland Revenue Te Tari Taake rate

Out-of-pocket expenses:

Reasonable out of pocket expenses require the prior approval of the Chief Executive and will be paid by the Association.

CARRIED

ELECTION OF GOVERNING BOARD MEMBERS

The Chairperson stood down and the Deputy Chairperson, Riley McGregor chaired the election.

Four nominations received for five vacancies on the Governing Board. Attention drawn to Section 6.1(f) of the Constitution.

Nominees invited to introduce themselves to the members – Daniel Le Breton (present), Desiree Bond, Eleanor Connole, Brittany Webling (all absent).

Moved, Riley McGregor, seconded, Gina Vecchia.

THAT in accordance with Section 10, Clause 10.2 *Desiree Bond, Eleanor Connole, Daniel Le Breton and Brittany Webling* be duly elected to the Governing Board for a two (2) year term.

CARRIED

CORRESPONDENCE

Inward – Nil

Outward – AGM invitations to Life Members.

Moved, Daniel Le Breton, seconded, Riley McGregor.

That the correspondence be approved.

CARRIED

HONORARY SOLICITOR

Moved, Daniel Le Breton, seconded, Kim Olsen.

That Nicholsons be appointed Honorary Solicitor for the ensuing year.

CARRIED

The Chairperson acknowledged resigned and retiring Board members – Lisa Henricksen, Stacey Clough, Kim Olsen and Vanessa Masi, and concluded the formal business of the Annual General Meeting.

Shane Cassidy, Pou Ārahi led the Whakamutunga for the Guest Speaker, Pauline Winter QSO (Te Ātiawa-Taranaki/Samoa), Chief Executive, Auckland Kindergarten Association. Pauline shared her experience as a Kindergarten ‘graduate’ and her role as the Chief Executive of the Auckland Association, and discussed the future direction for the Kindergarten movement in New Zealand.

THE MEETING CLOSED at 8.10 pm followed by supper.

Chairperson signed: _____ Date: _____

Proposed Amendments (highlighted) to the Constitution

13 Annual General Meetings

13.2.1 At least fourteen (14) days' notice of such an Annual General Meeting stating the nature of the business to be brought before the Annual General Meeting will be given using electronic methods, e.g. Kindergarten email network and Kindergarten social media or, ~~by an advertisement in a public newspaper circulating in the Taranaki area and,~~ by notice displayed at each Association Kindergarten.

14 Special General Meetings

14.2 Fourteen (14) days' notice of the date, time and place of the Special General Meeting and the purpose or general nature of the business to be discussed will be given using electronic methods, e.g. Kindergarten email network and Kindergarten social media or, ~~by an advertisement in a public newspaper circulating in the Taranaki area and,~~ by notice displayed at each Association Kindergarten.

(Annual General Meetings are now advertised via the Kindergarten Taranaki electronic network including social media)

Nominees for Election to the Governing Board

HENRICKSEN, Lisa

I love what Kindergarten Taranaki stands for and seeing the positive progress that has been our journey. Being part of this journey in shaping a viable future for our whānau, tamariki and wider community. My goal is to be part of the journey a little longer to give my energy, time and mana. Thank you.

McGREGOR, Riley

My name is Riley McGregor, I am currently the Deputy Chair of the Kindergarten Taranaki Governing Board.

I have been on this Board for two years in which a lot has happened and changed for our Association and I seek the opportunity to continue the mahi we have begun as I believe strongly in the direction we are headed and the overall kindergarten movement.

Away from the Association, I am a father of three, with my eldest at school, my middle child at Fitzroy Kindergarten, and the third due to start sometime within the next year.

During my work time, I am involved in injury prevention, dealing with many local community groups, trusts and government agencies.

I look forward to (hopefully) continuing to work with this board to put Kindergarten Taranaki in the best position moving into the future.

Guest Speaker Profile



Amanda Coulston, Chief Executive

He Whānau Manaaki o Tararua Free Kindergarten Association

Amanda is the Chief Executive of He Whānau Manaaki o Tararua Free Kindergarten Association, a not-for-profit organisation responsible for the management of 102 kindergartens in the Central Plateau, Whanganui, Horowhenua and the Wellington Region and a Pacific Home-based service in Porirua. As well as Etu Ao, the Pacific homebased service, five of the Kindergartens managed by Whānau Manaaki Kindergartens are Pacific Kindergartens, and Whānau Manaaki Kindergartens also hold a Whānau Ora contract to work with Pacific families in the wider Wellington area.

Amanda began her career as a teacher in 1992 at Arakura School in Wainuiomata. She was appointed Deputy Principal at Pencarrow School in 1996 and Principal in 2000. In 2001 Amanda was elected National President of NZEI Te Riu Roa. She served for two years and at the time was the youngest member to be elected to the office.

In 2003 Amanda became General Manager of Wellington Kindergarten Association and in 2014 she led the amalgamation of Wellington Kindergarten Association and Rimutaka Kindergarten Association to form He Whānau Manaaki o Tararua Free Kindergarten Association. In 2019 the Whanganui Kindergarten Association joined Whānau Manaaki Kindergartens making the Association one of the largest providers in the New Zealand early childhood sector.

Amanda is a passionate campaigner for quality, affordable early childhood education across Aotearoa New Zealand and continues to be a strong advocate for children and whānau.

Standing Orders for the conduct of the Annual General Meeting

1. Every person when speaking shall stand and address the Chairperson.
2. Times of session shall be those approved at the commencement of the Annual General Meeting.
3. Voting strength shall be established at the commencement of the Annual General Meeting and confirmed at the beginning of each session. When a vote is taken to a count, abstentions will be recorded. Any full-voting member leaving the meeting at any time must inform the Chairperson immediately prior to leaving and on their return.
4. Speaking times shall be those approved at the commencement of the Annual General Meeting. Extension of time will be allowed by the Chairperson only in exceptional circumstances.
5. The order of business shall be that set down on the agenda unless decided otherwise by either the Chairperson or members by a simple majority decision.
6. Speaking rights shall be accorded to members, members of the Board, Life members and any other person who from time-to-time may be recognised by the Chairperson.
7. No person entitled to speak may speak to the same motion twice. A person entitled to speak who has spoken may speak again when an amendment is proposed to a motion. A right of reply shall be allowed only to the mover of the main or substantive motion and must be claimed before the amendment is put.
8. Amendments must be relevant to the subject matter of the original motion and if more than three words, shall be placed in writing before the Chairperson prior to it being moved.
9. Only one amendment shall be proposed at any time to any motion or question.
10. The withdrawal of a motion may be approved by way of a majority vote by those present and entitled to vote.

CLOSING

KARAKIA

Unuhia! Unuhia!
Unuhia I te uru tapu nui
Kia wātea, kia māmā,
te ngākau, te tinana, te wairua
i te ara takatū
Koia rā e Rongo
Whakairihia ake ki runga
kia wātea, kia wātea,
Āe rā, kua wātea!
Hau pai mārire.

WAIATA

Purea nei e te hau
Horoia e te ua
Whitiwhitia e te rā
mahea ake ngāpōraruraru
makere ana ngā here

E rere wairua e rere
Ki ngāao o te rangi
Whitiwhitia e te rā
mahea ake ngāpōraruraru
makere ana ngā here

This karakia is complementary to
'Whāia!'
'Whāia' and is used to exit a state of
learning.

Scattered by the wind
Washed by the rain
And transformed by the sun,
All doubts are swept away
And all restrains are cast down

Fly O free spirit, fly
To the clouds in the heavens
Transformed by sun
With all doubts swept away
And all restrains cast down
Yes all restrains cast down